

**Friends of Castle Heights, Inc.**  
**Board Meeting Agenda**  
**Monday, April 4, 2022 @ 7pm**

**Zoom Info:**

<https://zoom.us/j/5455282559?pwd=QmpuVFpDdzZTa0ZlUS9wNlBFWFdsUT09>

Meeting ID: 545 528 2559

Meeting PW: FRIENDS

**CALL TO ORDER:** Alex called to order at 7:05 p.m.

**Board Members Present:** Alex Ornstein, Alyssia Hubbard, Stephen Esmond, Amber Hapuarachy, Laila Ahmed, Doug Darnell, Kate Jensen, Kelly Martin, Andrew Mollner, Premere Session, Margot Rosen, Julianne Welch

**CHES Staff Present:** Linda Beck, Julianna Braden, Amy Levitt-Polanco, Kenneth Pope

**Others Present:** Abby Leyva, Jason Zedeck

**Approve Minutes** – Andrew motioned to approve January minutes; Laila second; unanimous approval

**Agenda**

1. **Principal's Report** – Looking forward to Open House tomorrow; get tests at the end of Spring Break
2. **Co-President's Report**
  - a. **TA Pay** – Special meeting of the FRIENDS board took place on 3/15 to discuss the concerns brought forward by the TAs regarding their pay. Board unanimously approved \$2/hr raise going back to Jan. 2022
  - b. **Teacher appreciation week** – 1<sup>st</sup> week of May; looking for someone to organize the Friends' Day
  - c. **Kinder Welcome** – Need a lead to manage this over the Summer; historically a Kinder Pizza Party
  - d. **Elections** – Past couple of years we've held in the Fall because of Covid
    - i. Laila, Andrew and Yonit's kids are culminating and leaving the school; 6 total seats up for reelection
    - ii. Steve – By-laws state first day begins the first day of June; nice to have a full group which have familiarity of the school and full group to determine the budget.
    - iii. Andrew agrees that while it would take an effort prior to the next meeting, if we don't get a full Roster, we can have a Special Election in the Fall
    - iv. Jason nice to have a Full Board prior to the next year
    - v. Margot, Alex – push to June; typically one meeting during the Summer (beginning of August)
    - vi. Julianna offered to take on more roles/tasks and said to let us know what we need when
    - vii. Election confirmed for June 6, 2022 Meeting
3. **Treasurer's Report** – we are at about 85% of income; if we meet our Spring Event goal we'll surpass our income goal; still doing great with salary coverage; STAR just sends in invoices late typically so don't have full spending #s.
4. **Volunteer Opportunities**
5. **Events**
  - a. **Spring Event update** – Margot
    - i. Everything launches April 18; Raffle Bags will get disseminated April 18
    - ii. Sign up Genius goes out April 5<sup>th</sup> for support with marketing and selling tickets
    - iii. Event tickets going on sale April 18
    - iv. Online Auction goes live April 18; a few items onsite; not sure if there will be Buy Now options
    - v. Teachers/Principals donating to auction too
    - vi. Sponsorships have been coming in – local realtor donated \$1250; a little over \$5K total; received beer, tequila and other liquor donations
    - vii. Cross marketing with Dia de los Ninos; raffle ticket for those who attend both get a raffle ticket

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- b. **12<sup>th</sup> Annual Campus Hangout** – May 14<sup>th</sup> – Jason still waiting for permission, but proceeding forth with planning; have a sponsor; doing a food trucks, but people are being encouraged to bring their own food; meeting at Jason’s house on 4/5 to pass along all the info; \$10/pp onsite, pay at the door
    - i. Deciding whether to do t-shirts, do they think people will buy?
      - 1. Margot will be happy to reach out to Spirit Wear to help support
    - ii. Need volunteers; need to start planning for next year – not sure the format yet since it looks like the yard will be undergoing construction.
  - c. **In and Out Truck** – Reminder it’s coming the week of Campout
- 6. Open Forum**
- a. **Andrew** – Survey went to teachers for review; going out to kids in April and hoping for good feedback from the kids
- 7. Adjournment:** Meeting was adjourned at 7:40 p.m. (Alex motioned; Andrew seconded)
- 8. Upcoming Meetings:**
- a. **May 2, 2022**
  - b. **June 6, 2022**